

**The Greene School
BOD Meeting Minutes
February 16th, 2011 7 PM**

Call to order: Amy

Members Present: Dick, Pam, Laura, Dawn, Paul, Amy, Debbie, Christa (quorum met 8/15)

Non members Present: Rob, Max Hence, Dee

Reading of the Mission Statement: Debbie

Open Session:

Discussion and vote on approval of the 01/19/11 meeting minutes.

1. Debbie makes a motion to approve the minutes from the 01/19/11 meeting, Dick 2nd, all agree unanimously

Guest: Max Hence from the Ayers Foundation: Introduction, discussion and potential vote on The Greene School acting as the Fiscal Agent for the Ayers Foundation for a small grant from the Rhode Island Foundation.

1. Operating expenses handed out, overview of Westerly Land Trust which they are collaborating with. Properties are listed on it.
2. He is looking for a collaboration with us, Ayers Foundation, Westerly Land Trust, Westerly Public school, Compass school and Hillandale Farm. The vision is: Landscape conservation of 5,000 acres to connect the Pawcatuck River with the coast- continuous property for wildlife, recreational and agriculture. As property is acquired, there has to be a plan and objectives for the project- students could get involved at the beginning and learn stewardship.
3. Background: Ayers Foundation has filed for their non-profit status and awaiting confirmation. Farm was started in 1995 as an organic operating farm- supplying mostly to restaurants. Field trips started from schools. 22 events with farm to school/kids first. In 2010, starting to teach sustainable agriculture, nutrition and healthy living.
4. The RIF has awarded a \$10,000.00 organizational/ start up grant, and they may need a fiscal agent if they don't get their determination letter. The grant would be awarded to TGS and Ayers Foundation would give us invoices for the money. Randy has been made aware of this and there are concerns we may not have the correct computer programs for this process.
5. He is trying to get a sense of the board if we will work with the Ayers Foundation and collaborate.
6. Rob states that we would be responsible for the accounting and reports getting made if Ayers Foundation does not do this- we should receive a fee for this service and we would need an agreement between the two entities. Rob is comfortable with us becoming the fiscal agent and RIF would have to agree
7. Paul makes a motion that the board act as fiscal agent for a fee of 8%, pending Amy's review of the grant and allow Amy to make the final decision to become the fiscal agent of the Ayers Foundation, Dick 2^{nds}, all agree unanimously

Old Business:

1. Finance Report: Paul
 - a. Paul has reports from the finance committee meeting

- b. Need to get fiscal policies into place and the Board needs to approve these
- c. Paul makes a motion that the Board accept the changes in the budget within the finance committee report. Pam 2nd. All agree unanimously

2. Head of School Report: Dee

- a. Discussion and potential vote on the school calendar for the 2011-2012 year
 - i. Dawn makes a motion to accept the school calendar for the 2011-2012 year . Debbie 2nd. All agree unanimously
- b. Snow days make up
 - i. Dawn makes a motion to add two days onto the end of the school year, Christa 2nds. All approve unanimously.

Dawn makes a motion to move the executive session to now in the agenda, Pam 2nds. All agree unanimously

Amy makes a motion to go into executive closed session pursuant to RIGL 42-46-5 (a) (1) for the purposes of discussion pertaining to an individual's job performance or character (non-renewal's of Teacher's contracts), such individual having been notified in advance in writing and advised that he or she may require that the discussion be held in open session, and then remaining in closed session for discussion of Head of School Performance, including in relation to potential vote on compensation change, such individual having been notified in advance in writing and advised that she may require that the discussion may be held in open session, and then returning to open session. Rob Coulter remains.

Amy makes a motion to move back into open session. Dee returns

Amy makes a motion to seal the minutes from the closed session. Debbie 2nd. All agree unanimously.

Peter Soloman's contract will not be renewed for next year and a letter will be written to Dee in appreciation of her efforts so far this year and a bonus to be awarded to her of \$12,500.00

3. Outreach Committee Report: Dawn

- a. WbRU grant has been submitted
- b. Lottery February 28th , 5 PM at Alton Jones
 - i. Everything is all set
- c. February 11th Open House at the school
 - i. Went well with many families in attendance
- d. Newspaper advertising- \$1500.00 spent in advertising- four different newspapers/newspaper groups were used, including an ad placed in Spanish in Providence en Espanol.

4. Facilities Report : Gregg is not available tonight

- a. The students are becoming involved with the building design at this time.

5. Fundraising Report: Amy

- a. Need more donations- Amy to speak with Betsey again tomorrow for help.
- b. Amu submitted her \$10,000 grant to national educational association. Jill Page's crew won the letter competition. Amy is still working on acquiring money for another bus
- c. Dick was in DC – Carcieri and Ballard have Internet 2. Dick spoke with Senator Whitehouse- Gregg and Dick will see him in his office here.

New Business:

1. Potential formation of fundraising entity: Amy
 - a. Will need a separate 501c3 for building funds.

Meeting adjourned.